

## Catalog Home Page

The screenshot shows the Northwest College Catalog Home Page. At the top, there is a navigation bar with links for Campus Map, Directory, Calendar, News, Jobs, A-Z Index, and APPLY TO NWC. A search bar is also present. Below the navigation bar is a menu with options: HOME, INFORMATION, ACADEMICS, ADMISSIONS, STUDENT LIFE, SERVICES, ATHLETICS, and MYNWC. The main content area features a '2012-2013 College Catalog' heading, a welcome message, and a 'Need Help?' section with links to 'Catalog User Guide', 'Help Section', and 'Frequently Asked Questions'. There are also sections for 'Looking for a Different Catalog?' and 'Create a Personal Catalog'. A sidebar on the left contains a 'CATALOG SEARCH' box and a list of links: Catalog Home, Introduction, 2012-13 Academic Calendar, Programs of Study, General Education Requirements, Degree Worksheet, Course Descriptions, Graduation Requirements, Academic Procedures and Policies, Learning Outcomes, Academic Support Services, Expenses and Financial Aid, Special Learning Opportunities, Student Life, Student Services Policies/Procedures, Academic Divisions, Accreditation, Boards, Administrators, Faculty, Staff, and Frequently Asked Questions. A red arrow points to the search box, another to the catalog year dropdown menu, and a third to the 'Add to My Personal Catalog' icon in the 'Watch for these icons' box.

Search catalog

Choose a catalog year

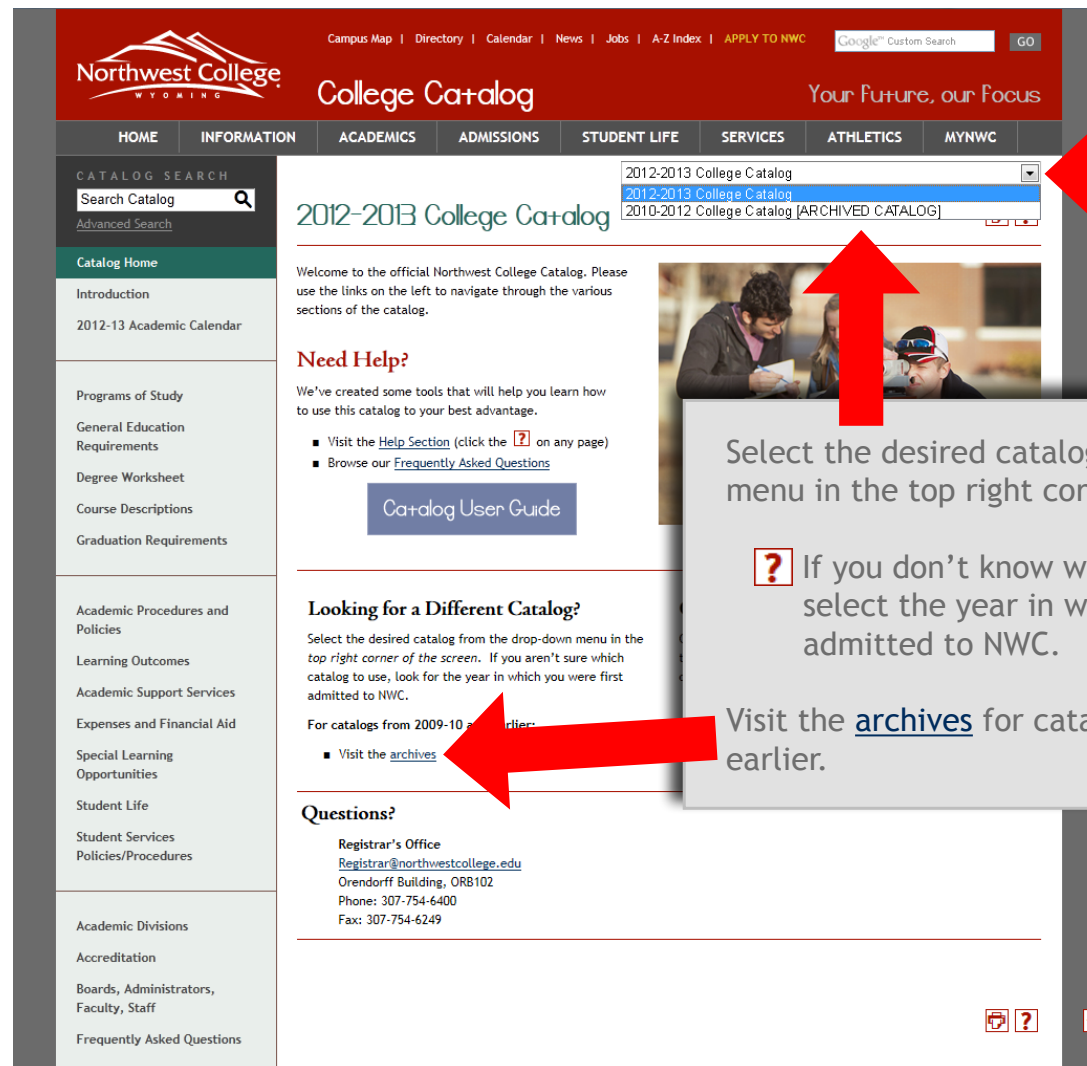
Select any section of the catalog to browse for more information.

### Watch for these icons:

- Add to My Personal Catalog
- Share on social networks
- Printer Friendly Page
- Help

Make a list of catalog items that are important to you with the My Personal Catalog tool.

## Choose a Catalog



The screenshot shows the Northwest College Catalog website. At the top, there is a navigation bar with the college logo, a search bar, and links for Campus Map, Directory, Calendar, News, Jobs, A-Z Index, and APPLY TO NWC. Below this is a secondary navigation bar with links for HOME, INFORMATION, ACADEMICS, ADMISSIONS, STUDENT LIFE, SERVICES, ATHLETICS, and MYNWC. The main content area is titled "2012-2013 College Catalog" and includes a welcome message, a "Need Help?" section with links to a Help Section and Frequently Asked Questions, and a "Looking for a Different Catalog?" section with a link to archives. A sidebar on the left contains a search bar and various navigation links. A red arrow points to a drop-down menu in the top right corner, and another red arrow points to the "archives" link in the "Looking for a Different Catalog?" section.

Choose a catalog year

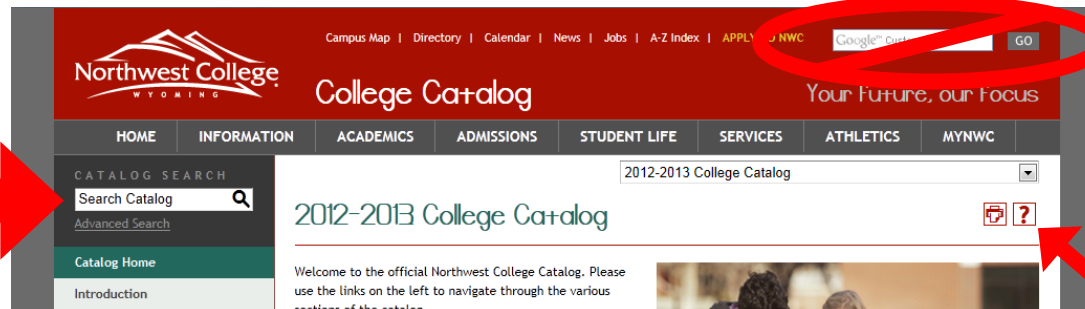
Select the desired catalog from the drop-down menu in the top right corner of the screen.

**?** If you don't know which catalog to use, select the year in which you were first admitted to NWC.

Visit the [archives](#) for catalogs from 2009-10 and earlier.

## Search the Catalog

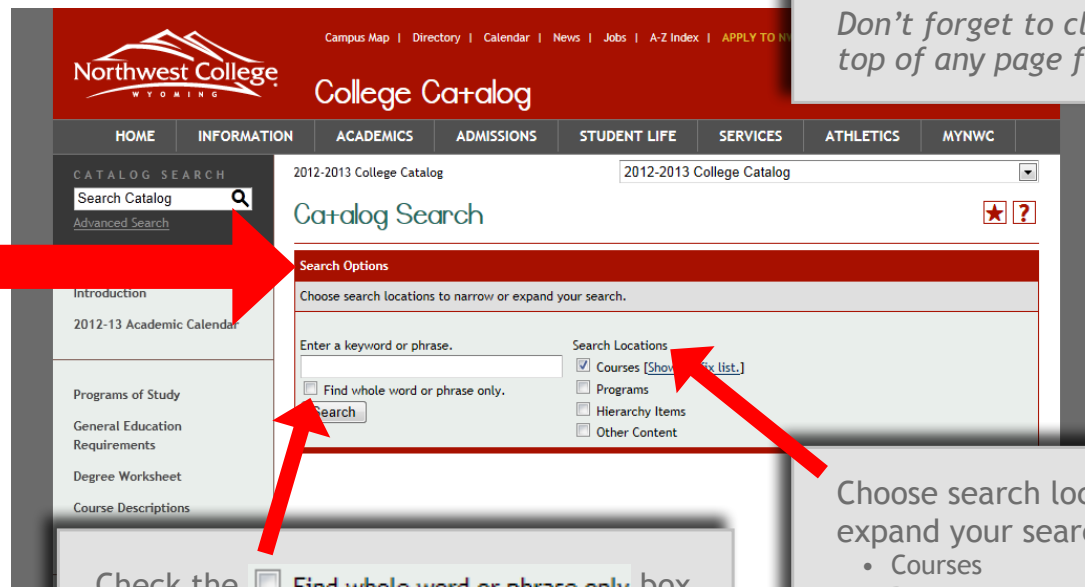
Catalog search tool



This is the search box for the NWC website. You don't want to use it to search the catalog.

Don't forget to click the **?** icon at the top of any page for help.

Advanced Search



Check the  Find whole word or phrase only box to search for an *exact match* for a keyword or phrase.

Choose search locations to narrow or expand your search to:

- Courses
- Programs
- Hierarchy Items (divisions and departments)
- Other Content (policies, services etc.)

## Browse the Catalog





Many pages feature a list of links at the top of the page that will take you straight to the topic of your choice.

Quickly access information in any section of the catalog from these links located in the left column of every page.

The catalog you are currently viewing.

Name of Section/ Page.

### Watch for these icons:

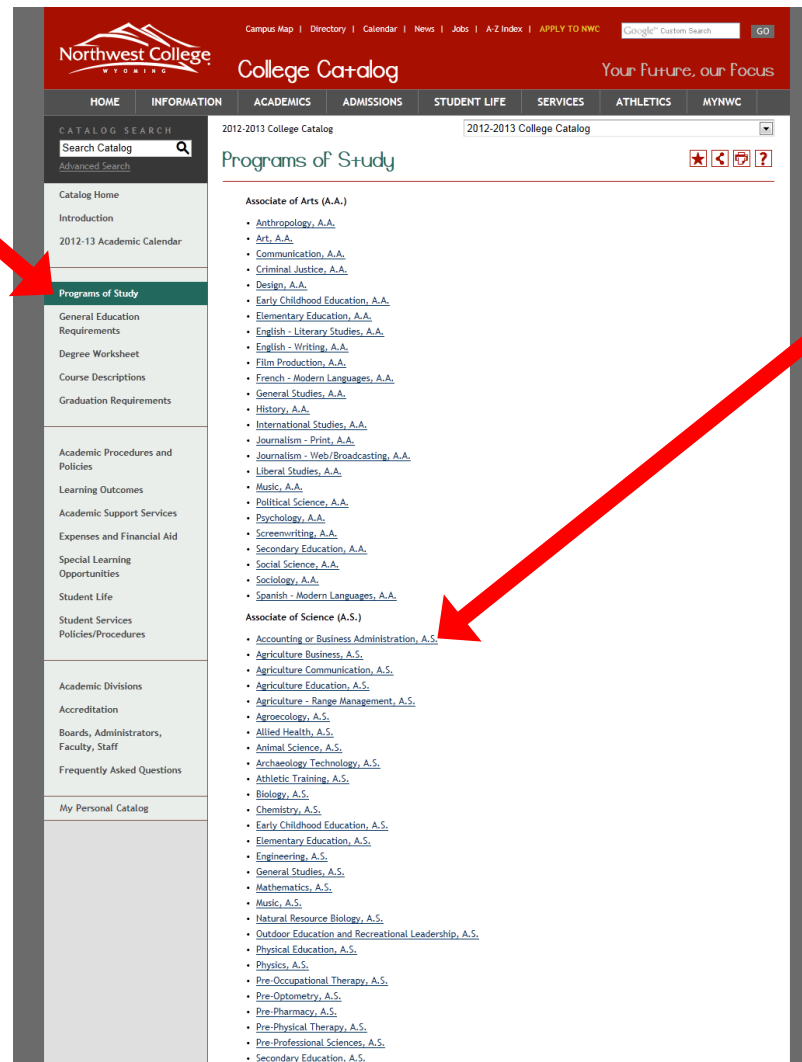
-  Add to My Personal Catalog
-  Share on social networks
-  Printer Friendly Page
-  Help

## Programs of Study

Browse an alphabetical list of programs (broken out by degree type).

### Listed Alphabetically by:

- Associate of Arts (A.A.)
- Associate of Science (A.S.)
- Associate of Applied Science (A.A.S.)
- Comprehensive Skills Certificate (C.S.C.)
- Skills Certificate (S.C.)



2012-2013 College Catalog

Programs of Study

**Associate of Arts (A.A.)**

- [Anthropology, A.A.](#)
- [Arts, A.A.](#)
- [Communication, A.A.](#)
- [Criminal Justice, A.A.](#)
- [Design, A.A.](#)
- [Early Childhood Education, A.A.](#)
- [Elementary Education, A.A.](#)
- [English - Literary Studies, A.A.](#)
- [English - Writing, A.A.](#)
- [Film Production, A.A.](#)
- [French - Modern Languages, A.A.](#)
- [General Studies, A.A.](#)
- [History, A.A.](#)
- [International Studies, A.A.](#)
- [Journalism - Print, A.A.](#)
- [Journalism - Web/Broadcasting, A.A.](#)
- [Liberal Studies, A.A.](#)
- [Music, A.A.](#)
- [Political Science, A.A.](#)
- [Psychology, A.A.](#)
- [Screenwriting, A.A.](#)
- [Secondary Education, A.A.](#)
- [Social Science, A.A.](#)
- [Sociology, A.A.](#)
- [Spanish - Modern Languages, A.A.](#)

**Associate of Science (A.S.)**

- [Accounting or Business Administration, A.S.](#)
- [Agriculture Business, A.S.](#)
- [Agriculture Communication, A.S.](#)
- [Agriculture Education, A.S.](#)
- [Agriculture - Range Management, A.S.](#)
- [Agroecology, A.S.](#)
- [Allied Health, A.S.](#)
- [Animal Science, A.S.](#)
- [Archaeology Technology, A.S.](#)
- [Athletic Training, A.S.](#)
- [Biology, A.S.](#)
- [Chemistry, A.S.](#)
- [Early Childhood Education, A.S.](#)
- [Elementary Education, A.S.](#)
- [Engineering, A.S.](#)
- [General Studies, A.S.](#)
- [Mathematics, A.S.](#)
- [Music, A.S.](#)
- [Natural Resource Biology, A.S.](#)
- [Outdoor Education and Recreational Leadership, A.S.](#)
- [Physical Education, A.S.](#)
- [Physics, A.S.](#)
- [Pre-Occupational Therapy, A.S.](#)
- [Pre-Optometry, A.S.](#)
- [Pre-Pharmacy, A.S.](#)
- [Pre-Physical Therapy, A.S.](#)
- [Pre-Professional Sciences, A.S.](#)
- [Secondary Education, A.S.](#)

Click on a program name to view the requirements for that program.

## Program Requirements

### Quickly locate

- General Education Requirements
- Core Courses
- Recommended Transfer and General Electives

...and more.

Northwest College Wyoming  
College Catalog  
Your Future, our Focus

2012-2013 College Catalog

Accounting or Business Administration, A.S.

Return to: [Programs of Study](#)

**General Education Requirements**

Students should refer to the [Graduation Requirements](#).

**Total General Education Requirements: 31-37 Credits**

Six credits of Social Science and seven to nine credits of Mathematics may be fulfilled by taking Core Courses.

**Core Courses**

- ACCT 2010 - Principles of Accounting I (4)
- ACCT 2020 - Principles of Accounting II (4)
- BADM 2395 - Capstone in Business (3) (Capstone Course)
- ECON 1010 - Macroeconomics (3)
- ECON 1020 - Microeconomics (3)
- MATH 2350 - Business Calculus (5)
- or
- MATH 2200 - Calculus I (5)
- STAT 2010 - Statistical Concepts for Business (4)

**Total Core Courses: 22-24 Credits**

**Recommended Transfer and General Electives**


Transfer and General Electives selected in consultation with advisor.


- ACCT 2410 - Intermediate Accounting I (3)
- BADM 1000 - Introduction to Business (3)
- BADM 1020 - Business Communication (3)
- BADM 2010 - Business Law (3)
- BMS 2000 - Computer Information Systems (3)
- BUSH 2000 - Introduction to International Business (3)
- CO/M 1010 - Public Speaking (3)
- IMGT 2400 - Introduction to Information Management (3)
- MGT 2100 - Principles of Management (3)
- MKT 2100 - Principles of Marketing (3)

**Total Transfer and General Electives: 13-19 Credits**

**Minimum Credits for Degree = 64**

### Degree Planning Document

Click the  icon to print a Degree Planner (see next page for more details).

Click the  icon to add the program to your My Personal Catalog page.

Minimum Credits for Degree

## Degree Planner Document

Print this document to use as a planning worksheet.

Print this Page |

Student ID: \_\_\_\_\_ Catalog: 2010–2012 College Catalog  
 Student Name: \_\_\_\_\_ Program: Accounting or Business Administration, A.S.  
 Program Credits Req: \_\_\_\_\_

**Accounting or Business Administration, A.S.**

This program provides students who wish to concentrate in the study of accounting or business administration with coursework that is a corequisite for students who study in this area typically seek degrees at senior institutions in the fields of accounting, finance, management, marketing and personnel administration among others. A degree in business is a popular choice for students planning to attend law school upon graduation. Northwest College's Business Department offers students an opportunity to build a solid foundation for further study in these programs.

Students planning to enter careers in business through advanced study at a four-year institution will need to have coursework beyond the program requirements at Northwest College.

Students must consult closely with their academic advisor in the Business Department to determine which general education elective courses (social science, humanities, visual and performing arts, and lab science) will satisfy specific requirements of their intended college or university. Most four-year institutions have prescribed requirements for admission to junior-level, upperdivision status in their respective business programs. Note: Not all business courses offered at NWC are designed for transfer. Please consult with your academic advisor before selecting courses. Students will be required to complete each core course with a "C-" or better to meet program requirements.

**General Education Requirements**

Students should refer to the Graduate Requirements.

**Total General Education Requirements: 31-37 Credits**

Six credits of Social Science and seven to nine credits of Mathematics may be fulfilled by taking Core Courses.

**Core Courses**

Course Name	Credits:	Term Taken	Grade	Gen Ed
ACCT 2010 - Principles of Accounting I	(4)			
ACCT 2020 - Principles of Accounting II	(4)			
BADM 2395 - Capstone in Business (Capstone Course)	(3)			
ECON 1010 - Macroeconomics	(3)			
ECON 1020 - Microeconomics	(3)			
MATH 2350 - Business Calculus	(5)			
or				
MATH 2200 - Calculus I	(5)			
STAT 2010 - Statistical Concepts for Business	(4)			

**Total Core Courses: 22-24 Credits**

**Recommended Transfer and General Electives**

Transfer and General Electives selected in consultation with advisor.

Course Name	Credits:	Term Taken	Grade	Gen Ed
ACCT 2410 - Intermediate Accounting I	(3)			
BADM 1000 - Introduction to Business	(3)			
BADM 1020 - Business Communication	(3)			
BADM 2010 - Business Law	(3)			
BMIS 2000 - Computer Information Systems	(3)			
BISN 2000 - Introduction to International Business	(3)			
CO/M 1010 - Public Speaking	(3)			
IMGT 2400 - Introduction to Information Management	(3)			
MGT 2100 - Principles of Management	(3)			
MKT 2100 - Principles of Marketing	(3)			

**Total Transfer and General Electives: 13-19 Credits**

**Minimum Credits for Degree = 64**

Custom planner for each program.

## Searching Courses

Use the *Course Filter* box to narrow the list to just the subject area you're looking for.

Use the KEY to interpret the course name.

### Filter By:



## Course Descriptions

Click a course name to reveal the course description.

Click a second time to hide the course description.

2012-2013 College Catalog

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### Course Descriptions

**Helpful Information**

- Interpreting Course Descriptions
- Undergraduate Course Prerequisites
- Numbering of Courses

Use the Course Filter box below to narrow the list to just the subject area you're looking for. Click course titles to reveal course descriptions.

**Course Filter**

Filter this list of courses using course prefix, course code, keywords or any combination.

Prefix:  Code or Number:  Type:  Keyword or Phrase:

Find whole word or phrase only.

**Accounting**

[ACCT 1050 - Practical Accounting](#)

**ACCT 1050 - Practical Accounting**

(3)

Students acquire a basic understanding of accounting principles and procedures used to record, classify, summarize, and report financial data. Students also gain a foundation to perform accounting tasks as well as assist with making business decisions. Prior knowledge of accounting is not necessary.

- [ACCT 2010 - Principles of Accounting I](#)
- [ACCT 2020 - Principles of Accounting II](#)
- [ACCT 2110 - Accounting Software Applications](#)
- [ACCT 2410 - Intermediate Accounting I](#)

Click the icon to add the course to your *My Personal Catalog* page.

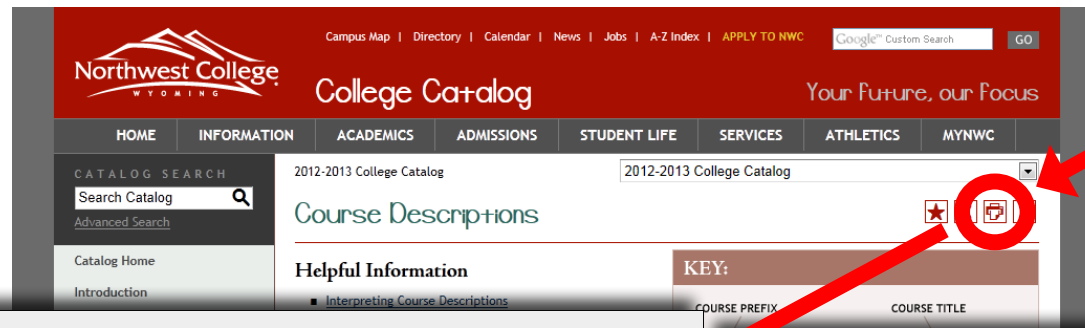
Click the icon to share the course on social networks.

Click the icon to open a printer-friendly page.

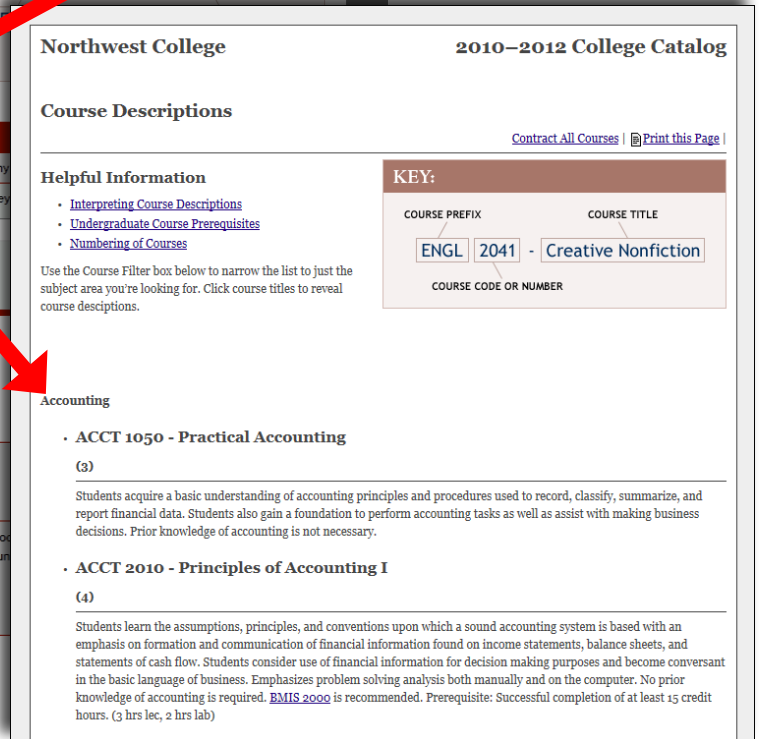
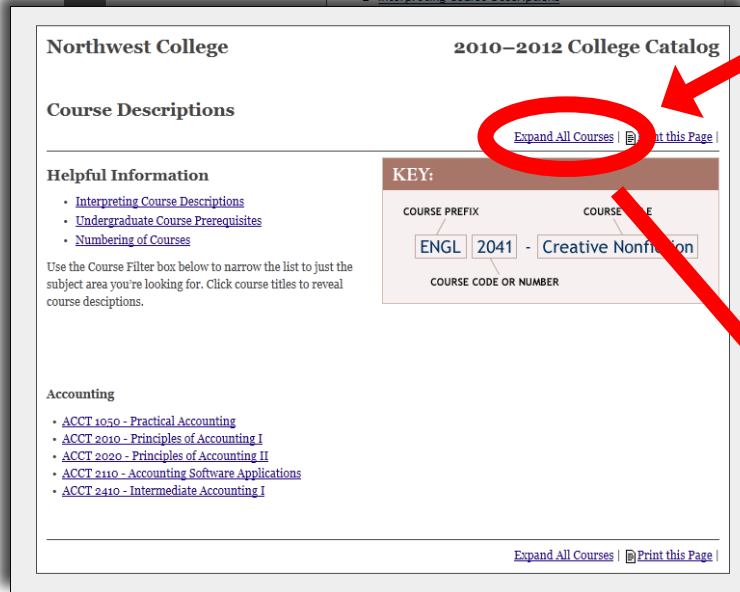
## Course Descriptions: Expand All

Want to browse a full list of course descriptions without having to click every one?

2 Click on [Expand All Courses](#) on the printer-friendly page.



1 Click the icon to open a printer-friendly page.



## My Personal Catalog

The *My Personal Catalog* tool helps you retain a list of courses, programs, pages and saved searches that you have found interesting and wish to save for future visits to the NWC catalogs.

Your account is accessible from any computer with a connection to the internet.

Setting up a *My Personal Catalog* account only requires an email account and a few minutes of your time.

2010-2012 College Catalog | 2012-2013 College Catalog

My Personal Catalog

youremailaddress@gmail.com: You are logged on! [Edit Profile](#) | [Logout](#)

To remove items from your Personal Catalog, check boxes next to the item to remove and click the Remove button.

**The following courses have been added to your Personal Catalog:**

Course Name	Remove
<a href="#">ACCT 2010 - Principles of Accounting I</a>	<input type="checkbox"/>
<a href="#">ACCT 2020 - Principles of Accounting II</a>	<input type="checkbox"/>
<a href="#">BADM 2395 - Capstone in Business</a>	<input type="checkbox"/>
<a href="#">ECON 1010 - Macroeconomics</a>	<input type="checkbox"/>
<a href="#">ECON 1020 - Microeconomics</a>	<input type="checkbox"/>
<a href="#">MATH 2350 - Business Calculus</a>	<input type="checkbox"/>
<a href="#">MKT 2100 - Principles of Marketing</a>	<input type="checkbox"/>
<a href="#">STAT 2010 - Statistical Concepts for Business</a>	<input type="checkbox"/>
<a href="#">Remove</a>	

**The following programs have been added to your Personal Catalog:**

Program Name	Remove
<a href="#">Accounting or Business Administration, A.S.</a>	<input type="checkbox"/>
<a href="#">General Education Requirements</a>	<input type="checkbox"/>
<a href="#">Remove</a>	

**The following navigation links have been added to your Personal Catalog:**

Navigation Link Name	Remove
	<input type="checkbox"/>

### Remember

Clicking the icon on any item in the catalog will add the item to your *My Personal Catalog* page.

### Saved Courses

Click the icon info about this tool.

Remove any item at any time.